

OUR SAVIOUR'S LUTHERAN CHURCH
Contribution In Lieu of Reimbursement

This form is designed to be used when submitting a receipt (for church use only) as a contribution to OSLC instead of receiving monetary reimbursement.

Please put completed form in the Treasurer's mailbox

Name _____ Envelope # _____

Address _____ DATE _____



Receipt(s) must be attached to validate expense

Purchased From:

1) _____ (Name) _____ (Address) _____ (Receipt Date)

_____ (Description of Expenditure) \$ _____



2) _____ (Name) _____ (Address) _____ (Receipt Date)

_____ (Description of Expenditure) \$ _____



 (Signature of person making the request) **Total Amount Donated: \$** _____



Finance Committee:	(Office Use Only)
Approved By: _____	
Date: _____	
Account # _____	\$ _____
Account # _____	\$ _____
Posted By: _____	Date Posted: _____

Please print clearly